

EXECUTIVE SUMMARY

Recommendation for Renewal and Additional Spending Authority 15-014B – SOMAT Waste Disposal System Maintenance and OEM Repair Parts

The Physical Plant Operations (PPO) department is requesting approval to renew Invitation to Bid (ITB) 15-014B - SOMAT Waste Disposal System Maintenance and OEM Repair Parts for an additional one (1) year period from July 1, 2018 through June 30, 2019.

This Bid is utilized to procure maintenance services and repair parts for the SOMAT Waste Disposal machines located in schools and center cafeterias. SOMAT machines pulverize and dispose of the fiber trays that are used by students and staff to transport food. These machines must be continually maintained to keep them operating in optimal condition, and purchasing repair parts are necessary to maintain this condition.

ITB 15-014B was approved by the School Board on May 20, 2014, as part of Agenda Item EE-8 for a term of three (3) years from July 1, 2014 through June 30, 2017, with an authorized spending authority of \$1,500,000. This ITB allows an option to renew the contract term per Section 4, Special Condition 5, Contract Renewal. The first renewal was approved at the Regular School Board meeting on April 18, 2017, extending the contract term until June 30, 2018.

Last year, procurement researched the market and prices for the same services in another comparable sized school District were forty-four (44) percent higher than the price awarded in BCPS contract. Currently, PPO pays \$64 per hour for maintenance and repair. The bid from Palm Beach Public Schools has the same vendor bidding \$92.50 per hour.

Supplier evaluations were completed by the staff of PPO, Stockroom, and Food & Nutrition Services that recently received products and services through this ITB. During the four (4) years of the ITB, performance from the vendor has been satisfactory.

How do you rate the supplier for Overall Customer Service?

[More Details](#)



How do you rate their product/service in regards to Compliance with Specifications?

[More Details](#)



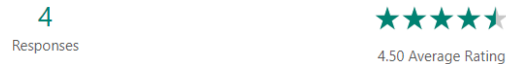
How do you rate the supplier for Delivery as Scheduled or Promised?

[More Details](#)



How do you rate their product/service in regards to Quality as Compared to Similar Products/Services?

[More Details](#)



Financial Impact

The current unused authorized spending authority of \$270,165 is estimated to last for approximately ten (10) more months. The District is requesting an additional \$180,000 to cover the remaining months.

Average monthly expenditure		\$27,951
Number of months left + twelve (12) months renewal	x	16
Forecasted spending	=	\$447,216

Unused authorized spending	-	\$270,165
Spend needed (Rounded)	=	\$180,000